



Saddle Lake Farms Association, Inc.

We would like to invite you to submit a bid on the maintenance and care of the common areas of Saddle Lake Farms off Highway 26 in Shelby County Alabama.

Our objective is to create and maintain a first-class appearance at the entrances and common areas of Saddle Lake Farms. The turf areas should be as lush and green as the best kept yards in the neighborhood and the flowerbeds should be in keeping with our upscale neighborhood. The schedule laid out below is the suggested minimum, we expect the successful bidder to be very knowledgeable regarding turf management as well as the health and care of shrubs, trees and flowers and to use that knowledge to do what is necessary to develop and maintain the turf and plants in a first class manner.

1. Mow, edge and blow grass at entrances on Equestrian Drive and Saddle Lake Drive from Crosscut Road to first developed lot, community dock & boat launch and two mower widths at curve of Thoroughbred Lane, and grass strip along pasture fence on Saddle Lake Drive (between addresses 208 & 218), mow/weedeat the grassed area along the pasture fence on Crosscut just before the main entrance (where the drainage ditch is) according to the following schedule:

July-Oct	weekly
Nov-March	once a month, if needed only*
April	twice a month
May-June	weekly

*There are approximately 26 weeks during the growing season that the grass will need to be cut. However, due to our unpredictable weather in the fall, winter and spring, mowing may or may not be necessary from Nov- March. Therefore, please provide a cost per service for these periods in your bid. These will be paid only if service is needed and provided.

2. Prune shrubs in the spring and fall and interim pruning as needed. This includes cutting back monkey grass and crepe myrtles in the winter.
3. Plant appropriate annuals in flowerbeds at each entrance in spring and again in fall. Plantings should be in appropriate quantity and size to maintain an upscale appearance in keeping with our neighborhood. Fertilize flowerbeds as needed to promote growth and health of flowers. Remove dead or unsightly plants or shrubs from beds as needed or requested.
4. Perform weed removal and weed control in flowerbeds on each visit.
7. Inspect and adjust sprinkler systems in spring and fall with interim adjustments as needed.
8. Administer insect control in spring and follow-up whenever necessary.
9. Mulch flowerbeds when planting spring flowers and replace pine straw around magnolia trees on Equestrian Drive and area to left of Saddle Lake Drive in early spring. Both mulch and pinestraw to be at 6"-8" depth.
10. Mow or weed-eat top of dam twice per month February through November.
11. Remove all invasive vines, shrubs, weeds and small trees from the fence lines from both entrances to the first developed lots and at the entrance to parking area on Equestrian Drive, also the fence line on Saddle Lake Dr.
12. Remove all invasive vines and shrubs from fence line to left of Equestrian Drive entrance on Crosscut Road to the end of the fence.

Bids are due by June 15, 2018 at 6pm. Mailed bids must be U.S.P.S. Postmarked by June 15th. The contract will be for one year, beginning July 1, 2018. Please indicate in your bid the individual breakdown cost for items 1,3,9, 10. Any questions can be directed to the SLF Board President at: www.SaddleLakeFarms.com/EFormPRES.htm

Please mail your bid to: Saddle Lake Farms Board of Directors
P.O. Box 161
Saginaw, AL 35137 (or online via: www.SaddleLakeFarms.com/EFormBOARD.htm)